

COAST LIFE SUPPORT DISTRICT

P.O. Box 1056, Gualala, CA 95445

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AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

>>> 4:30 pm Tuesday, August 6, 2013 <<<

Bill Platt Training Center

Coast Life Support District Station

38901 Ocean Drive, Gualala, CA 95445

1. Call to Order Toedter
 2. Adoption of the Agenda
 3. Minutes Approval
 4. Privilege of the Floor – Public Comment
 5. Old Business – Information or Action
 - Joint Executive Committee Update - Action Toedter
 - Approval of Consultant Project - Action
 6. New Business
 - Community Paramedic Program Rice
 7. Reports
 - Committee Reports
 - District Administrator
 8. Other
 - General announcements
 9. Adjournment
- Scheduled Board of Director meetings (4:30 at Bill Platt Training Center unless otherwise noted):



MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS
July 15th, 2013

Call to Order. President Tom Toedter called the meeting to order at 4:30 p.m. Present: Directors Toedter, Rice, Randolph, Perry, Dodds, and Schwartz. Absent: Director Provencher.

Adoption of the Agenda. Move handbook action to second item. Director Schwartz moved to adopt the Agenda, with changes: move approval of handbook to second item, make JEC report information only—no action. Director Perry seconds; all ayes.

Approval of June 24th, 2013 Board Minutes. Amended: In privilege of the Floor section, correct to remove last sentence from the paragraph. Director Dodds moved, Director Schwartz second, all ayes.

Privilege of the Floor: None

Old Business: Information or Action

- Shifting Urgent Care Schedule. Director Dodds made a motion to table for three months the current request to shift the RCMS AHUC schedule. Director Randolph second, 5 ayes, 1 no, motion passed.
- Employee Handbook Approval-Action. Director Schwartz moved to approve the CLSD Employee Handbook as revised. Director Randolph second, all ayes.
- Joint Executive Committee Update-- Approval of Consultant Project: Discussion and review with director concerns regarding the proposal. President Toedter to collect comments from board members for contract revision, with anticipated action at the next board meeting.

New Business: None

Reports:

Committee Reports:

- Governance Committee Report. Director Randolph reported on the meeting. The By-Laws were reviewed. Currently there are few policies or procedures at the board level. Committee descriptions for Finance and QA/QI need to be reviewed and a description of the Communications and the Governance committees needs to be developed. The Governance committee will develop draft policy and procedure documents covering agenda management and the filling of Board vacancies for the Board's review. Director Randolph requested the ICO include CLSD in their periodic listing of civic organizations' contact information.
- DA Foster's Report. Reviewed preliminary year-end results for comparison of forecast versus results in financial status and transport volume for FY 2012/2013.
- CLSD Annual Picnic is Sunday, 12:00 p.m.
- The Write-off report for the month of June 2013 was presented for board approval. Director Schwartz, moved, Director Randolph second, all ayes.

Other:

- General Announcements – President Toedter reiterated that comments from board members regarding the consultant contract should be sent to him immediately.

Next Board Meeting:

- Tuesday, August 6th @ 4:30 p.m.

Adjournment: Meeting adjourned at 6:15 p.m. Director Perry moved, Director Schwartz second, all ayes.

Minutes approved/date:
